



OFFICE OF THE EXECUTIVE ENGINEER (HOUSING)
A.P.HOUSING BOARD: KURNOOL DIVISION, KURNOOL.

Notification No.01/Vacant House/Plot/Auction/EM/EE-KNL/23 Dt.02-03-2023.

The A.P. Housing Board proposed to dispose ready built vacant Houses/Plots/Stray pieces in the A.P. Housing Board Colony Ashok Nagar & NST Nagar of Anantapur District under various phases on “**as is where is condition**” through sealed tender cum open auction. The venue is proposed in the office of the Executive Engineer (Hg), A.P. Housing Board, Kurnool Division, Abbas Nagar, Kurnool. For Terms and conditions, applications forms and other details please see our official Website of APHB “www.aphb.gov.in”.

The details of vacant Houses/Plots to be auctioned are as follows:

AUCTION DATE AND TIME: 15-03-2023 AT 11:00AM (SPELL)					
Sl. No.	Details of Vacant Houses/Plots/stray pieces	Category	Plot Area in Sq.Yds	Plinth Area in Sq.ft	Upset price Fixed per Each House/plot/ Stray piece
1	2	3	4	5	6
	ANANTAPUR DISTRICT				
	ANANTAPUR				
1	Commercial Plot, Anantapur	Commercial plot	823.33	—	28,100/- per Sq.Yd
2	Commercial plot No.9	Commercial plot	462.00	—	28,100/- per Sq.Yd
3	H.No.30 MIG-I, Ph-III	MIG-II	266.40	509.90	43.00 Lakhs
4	Stray Piece No.1 NST Colony(Adjacent to H.No.21 MIG-II, Ph-I)	Stray Piece	95.14	—	16,000/- per Sq.Yd

- 1) The persons intending to participate in the said tender/cum auction, should deposit **Earnest Money Deposit (EMD) of Rs.2,00,000/-** (Rupees Two Lakhs only) of the Houses/Open Plots/Stray Pieces mentioned above by means of Demand Draft (s) obtained in favour of the **Executive Engineer (Housing), A.P. Housing Board, Kurnool** and submit the same before 10:00 A.M and obtain Token Number so as to be eligible to participate in the auction on 15-03-2023. The Demand Drafts of the unsuccessful participants shall be returned to them soon after the auction is completed. **The amount of EMD will not be accepted in cash.**

- 2) Participants may submit either sealed tender or bid in the auction, or both as per their choice. If any participants wants to quote his/her rate through sealed tender, he/she should drop the sealed cover in Tender Box before 11.00 A.M.
- 3) Open auction will be conducted First and after completion of the auction process, the sealed tenders will be opened in the presence of the participants
- 4) The highest bid/offer received among both the sealed tenders and auction will be considered as the highest bid. If a person has submitted sealed tender and also participated in the auction, the highest bid/offer given by him between the two will be treated as his bid/offer.
- 5) The highest bidder should pay 25% of the bid amount + 1% of the bid amount towards auction expenses, as “Initial Deposit” (ID) as follows:- (i) He/She has to deposit 10 % of the bid price plus 1% (One percent) of the total bid amount towards auction expenses after adjusting the EMD amount within 48 hours after the auction is closed and (2) balance 15% of bid amount within 7 days from the date of the auction. Failure to pay the 10% + 1% within 48 hours from the closure of auction would result in the auction being cancelled automatically without any notice or proceedings and the amount of EMD will stand forfeited to the Board. Similarly, if after paying the 10% + 1% in time, the highest bidder fails to deposit the balance 15% within 7 days from date of auction, the auction will stand automatically cancelled and 10% + 1% (including EMD) amount deposited by the highest bidder shall stand forfeited to the A.P. Housing Board.
- 6) The highest bid/auction shall be subject to acceptance/confirmation by the Vice-Chairman and Housing Commissioner, A.P. Housing Board. The Vice Chairman & Housing Commissioner reserves the right of accepting/confirming (or) rejecting/cancelling any bid or the entire auction without having to give any reason(s). The highest bidder will not acquire any right in the Plot whatsoever unless his bid is accepted and the auction is confirmed by the Vice-Chairman and Housing Commissioner, A.P. Housing Board. In case, the highest bid/ auction is not accepted/confirmed by the Vice-Chairman and Housing Commissioner, A.P. Housing Board, the 25% + 1% amount deposited by the highest bidder will be returned without any interest. The highest bidder cannot withdraw from the auction after being declared as the highest bidder/closure of the auction.

- 7) The balance 75% of the bid amount/sale price shall be paid within (30) days from the date of receipt of letter intimating the confirmation of the auction by the Vice-Chairman and Housing Commissioner, A.P. Housing Board, without interest, or within (60) days with interest @18% per annum commencing from the date of receipt of letter intimating the confirmation of the auction by the Vice-Chairman and Housing Commissioner, A.P. Housing Board. If the highest bidder fails to pay the balance 75% amount or any part thereof, within the stipulated period (i.e., within 30 days without interest or within 60 days with interest @ 18% p.a.), the auction will automatically stand cancelled without issue of any notice/proceedings and the 25% + 1% of the bid amount paid by the highest bidder stand forfeited to the A.P. Housing Board, and the plot will be put to re-auction. Any excess amount paid over and above 25% + 1% of the bid amount will be refunded without interest.
- 8) The auction of the said Plots is on **“as is where is condition”**. It is the duty of the proposed participants to inspect the plots, make their own enquiries about all aspects, gather all information, satisfy themselves about their suitability to their purposes, before participating in the auction. The principle of “Caveat Emptor” applies. The A.P. Housing Board cannot be held responsible on any ground whatsoever later on. It is also the duty of the participant to obtain and go read the terms and conditions of auction, provisions of the A.P. Housing Board Act, Rules and Regulation and sign a declaration that he/she has read the same and accepts the same and agree to be bound by the same, in the prescribed proforma before participating in the auction.
- 9) It is the lookout of the purchaser to obtain all the necessary permissions from the concerned authorities for putting the plot to use for building or whatever purpose he/she intends to use it for and the A.P. Housing Board is not responsible for the same.
- 10) The Plot will be registered only in the name of the highest bidder whose bid is accepted/confirmed and no request for registration in the name of any third party will be considered. However, at the request of the highest bidder, the Vice-Chairman and Housing Commissioner, A.P. Housing Board, may permit registration in the name(s) (jointly or individually) of the wife/husband, son/daughter of the highest bidder only.

- 11) It is once again reiterated that the auction is subject to confirmation by the Vice Chairman and Housing Commissioner, A.P. Housing Board. The Vice Chairman and Housing Commissioner, A.P. Housing Board is the final Authority either to accept or to reject any or all the bids and reserve the right to cancel the auction without assigning any reasons thereof.
- 12) It is the lookout of the purchaser to obtain the water/electricity/drainage connections by applying to the concerned authorities at his/her own cost, and the A.P. Housing Board is not responsible for the same.
- 13) The Tenderer/ Bidder has to quote the amount more than the upset price. Minimum increment of each bid should be Rs.5,000/- (Or) multiple of Rs.5,000/- for House and Rs.100/- per Sq.Yd (Or) multiples of Rs.100/- per Sq.Yd.
- 14) The Letter intimating the confirmation/rejection of the auction by the Vice-Chairman and Housing Commissioner, A.P. Housing Board, will be sent by R.P.A.D. to the address provided by the highest bidder at the time of auction and the same will be deemed to be validly served and the A.P. Housing Board will not be responsible for non-receipt of the same. If any change in address is informed by the highest bidder, before the same is sent, it will be sent to such changed address. It is the duty of the highest bidder to periodically enquire regarding the status of confirmation/rejection of the auction, if no letter is received by him from the A.P. Housing Board.
- 15) If the actual size of the Plot is found to be more/less than the area mentioned in the tender cum auction notification, before registration, the cost of such excess/less area has to be paid by the highest bidder/shall be reduced from the cost of the Plot, at the highest bid rate. The cost of such excess land shall be paid by the highest bidder in whose favour the auction has been confirmed, within 15 days from the date of intimation about the excess area. The extra land cost will be levied S.I @12% from the date of confirmation to the date of payment.
- 16) The Cost of Stamp Duty, Registration, preparation of Registration Plan etc., for registration of the House/Plot/Stray Piece shall be borne by the purchaser.
- 17) The other terms and conditions of auction can be obtained from the office of the Executive Engineer (Housing), Kurnool Division, A.P. Housing Board.

Note:- If the date of tender cum auction mentioned above happens to be holiday, in unforeseen circumstances, the auction will be conducted on the next working day at the same time and venue.

TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR AUCTION OF HOUSES/FLATS/PLOTS BY WAY OF SALE IN PUBLIC SEALED TENDER CUM PUBLIC AUCTION BASIS

1. CONFIRMATION

Confirmation will be made to those eligible persons / Institutions / Societies / Company whose highest bid / tender is confirmed by the Vice-Chairman and Housing Commissioner, APHB

2. ELIGIBILITY

- a. Only Persons / Institutions / Society / Company who can legally contract are eligible to apply.
- b. Application may be in sole or in joint names / Institutions/ Societies/ Companies. All correspondence will be made in the name of the first applicant only.
- c. In the category of Institution / Society / Company, documentary proof including latest Annual Report / Memorandum and Articles of Association / Registration Certificate in support of the nature of institution / Society / Company shall accompany the application.
- d. Two recent passport size photographs of all applicants / authorized person shall accompany the application, one being affixed to the application at the space provided and duly attested by such applicant / authorized person and the other to be enclosed with the application duly signed on the reverse of the photo.
- e. **Every application must be accompanied with the proof of EMD.**

3. AUCTION AND SEALED TENDERS

- a. Applicants intending to offer the rate through sealed tender may do so in the prescribed form supplied with the application form. The filing of sealed tender is optional. The applicant / authorized representatives may submit the sealed tender before commencement of the open auction of the particular house/flat/plot. The sealed tenders need to be dropped in the box made available. APHB will not be responsible for the contents of any unclosed or unsealed covers.
- b. The sale of houses/flats/plots will be on sealed tender cum public auction basis.
- c. The tendered amount in the sealed tender form needs to be higher than upset price. In case the bid amount in open auction and tendered amounts are equal, the Auction Officer will conduct open auction again between the highest bidder / tenderers. The tendered rate need not be in multiple as may be announced by the Auction Officer and can quote any rate.
- d. Once a sealed tender is received with the application it will not be returned or allowed to be withdrawn under any circumstances and the rate tendered therein shall be binding in case of acceptance of the same.
- e. The auction will be held at the place on the date and as given in the Notification / Advertisement.

4. SUBMISSION, ACCEPTANCE AND REJECTION OF APPLICATIONS

- a. Applications duly completed in all respects shall be submitted in APHB Office, at Abbas Nagar, Kurnool Division, Kurnool.
- b. Mere submission of applications (including applications by post) does not amount to acceptance. APHB shall have the right to reject any application.
- c. Applications received in incomplete shape in any respect or without EMD or contrary to the terms and conditions and any other instructions will be rejected, even after acceptance of the bid/tender.

5. AUCTION, BIDDING AND KNOCKING DOWN

- a. The entry into the place of auction will be regulated and Applicants having the tokens issued by APHB on the day of auction, accompanied by not more than two persons, if such applicant so wishes; are only permitted to participate in the auction with permit pass.
- b. "Applicant" hereinafter refers to the sole applicant or first applicant in case of joint names and in case of Institutions /Society/Company, the authorized person for the purpose of participation in the auction and completion of other formalities if such applicant / Institution / Society / Company succeed in getting the house/flat/plot.
- c. In case of any disorderly conduct or disturbance by the applicant or the person accompanying the applicant, in or around the auction place or for any other sufficient reason, the Auction Officer shall be entitled to exclude such person/s from the auction premises, cancel their token and/or initiate criminal proceedings under law.
- d. The applicants may also authorize their representative in the prescribed form (proxy) to participate in the auction, on their behalf and it shall be binding on the applicant.
- e. The participant in the auction should deposit Rs.2,00,000/- (Rupees Two Lakhs only) for Commercial Plot / Rs.2,00,000/- (Rupees Two Lakhs only) for each of the other plots for which he/she wants to bid, as EMD by means of Demand Draft / Bankers Cheque drawn in favour of Executive Engineer (Housing) A.P Housing Board, Kurnool and submit the same before commencement of the auction. The amount of EMD will not be accepted in cash/ Cheque.
- f. Counters will be opened at the auction place **Two Hours** before the time fixed for commencement of auction for issue of tokens in exchange to Demand Drafts / Banker Cheques and Pay Order and submission of the application to participate in auction. If unsuccessful or while leaving the auction place, the token may be surrendered and the EMD will be returned on the day of auction only after completion of the auction process. The Un-successful applicants shall take their EMD duly surrendering the token issued only after completion of the auction on the day. The EMD will not be returned during the course of auction time. The token must be preserved safe and APHB will not be responsible for any loss of token.

- g.** The Auction Officer shall have the right and power to change, modify, alter, extend, pre-pone the time of the auction and also to postpone the auction to any other date for reasons recorded in writing.
- h.** The Auction Officer shall have the right to accept or reject any bid/tender without assigning any reason and no grievance thereof will be entertained.
- i.** The bidding by the applicants shall be in multiples of Rs.5000/- in respect of flat/house and Rs.100/- per Sq.Yd in respect of other plots.
- j.** The auction will be knocked down for the house/flat/plot in favour of the highest bidder. Soon after such knocking down, the sealed tenders received in respect of the house/flat/plot will be opened and the highest tendered rate will be recorded. The higher of the highest tendered rate and the highest bid rate will be accepted by the Auction Officer and such acceptance shall be binding on the applicant.
- k.** On acceptance of the highest bid/tender, as the case may be, hereinafter called the accepted rate and such amount as arrived at shall become the sale price.
- l.** 25% of such sale price shall be payable towards initial deposit. This Initial Deposit (I.D) shall be payable as follows:

The first highest bidder should deposit 10% of the sale price (after adjusting Rs.2,00,000/-) and 1% auction expenses on sale price within 48 hours from the time of completion of auction, and another 15% of the sale price within (7) days from the time of completion of auction. Failure to pay the 10% + 1% within 48 hours from the time of completion of the auction would entail cancellation of the auction automatically without any notice or proceedings and the EMD will stand forfeited to the A.P. Housing Board. Similarly, if after paying the 10% + 1% within time, the highest bidder fails to pay the 15% of the bid amount within 7 days from the time of completion of the auction, the auction will stand automatically cancelled and the 10% + 1% amount will stand forfeited to the Board without any notice of proceedings. The balance 75% of the sale price shall be paid within (30) days from the date of receipt of confirmation cum provisional allotment without interest or within (60) days with interest @18% per annum commencing from the date of receipt of confirmation cum provisional allotment. No further extension of time shall be given under any circumstances.

- m.** If the balance 75% of the bid amount or any part thereof is not paid within the stipulated time i.e., within 30 days from the date of auction without interest or within 60 days from the date of auction with interest @ 18% p.a., calculated from the date of auction, the auction will stand cancelled automatically without any notice or proceedings and the 25% amount paid as initial deposit and 1% (One percent) auction expenses remitted by the highest bidder will be forfeited to the A.P Housing Board account and balance amount if any will be refunded. The plot/house/flat will be put to re-auction.
- n.** The highest bidder should also deposit Rs.1000/- towards cost of preparation of registration plans and Rs.500/- towards conveyance charges to get the house/flat/plot registered in his/her favour. Further he/she has to bear the stamp duty and registration charges as per rules of Registration & Stamps Department.
- o.** The accepted rate as knocked down by the Auction Officer shall be subject to confirmation by the Vice-Chairman and Housing Commissioner, APHB.

- p. In case of postponement due to exigency, the same will be informed to the applicants at the auction place, or by affixing a notice to that effect on the Notice Board in the APHB office.
- q. The auction of houses/flats/plots shall be as per the schedule given in the brochure. Any un-disposed houses/flats/plots for whatever reasons may be re-auctioned at a later date to be announced / notified separately.

6. CONFIRMATION

- a. Intimation of Confirmation or otherwise as the case may be, will be sent by Registered Post. In case of non-receipt of such intimation, it shall be the responsibility of the applicant to personally obtain a duplicate copy of the notice from the office of APHB. Non-receipt of notice by the applicant shall not be a ground for non-payment of the sale price or for delayed payment.
- b. Final allotment letter will be issued on payment of full sale price.

7. MODE OF PAYMENTS

- a. All payments shall be remitted through Demand Draft / Banker's Cheque drawn in favour of Executive Engineer, A.P Housing Board, Kurnool from any Nationalized / Scheduled Bank. No Cheques/ Cash will be accepted.

8. EARNEST MONEY DEPOSIT (EMD)

- a. EMD carries no interest.
- b. In case of rejected applications or un-successful applicants, the EMD amount will be refunded to the applicant or authorized person on the same day after completion of the auction or on next working day or on completion of auction schedule.
- c. In case of acceptance of the bid/tender the applicant shall at once surrender the token issued by APHB.
- d. APHB shall not be responsible **for any forgery of signature of the applicant in the authorisation form** / application form or in correspondence with APHB and it is implied that the applicant has given such authorisation at his/her/their own risk.
- e. In case of non-collection of Demand Draft / Banker's Cheque from APHB by the unsuccessful bidder, the same will be returned by Registered Post to the address given in the application, after the last day of auction. APHB shall not be responsible for any loss or damage in the postal transit, of the Demand Draft / Banker's Cheque.

9. INITIAL DEPOSIT (ID)

- a. ID is equivalent to 25% of the sale price and includes EMD.
- b. ID carries no interest in case of refund.
- c. In case of cancellation of allotment for non-payment of balance sale price as stipulated or for any other reason, the entire ID amount with 1% auction expenses stands forfeited.
- d. In case of non-confirmation of the bid/tendered amount **by the concerned authority**, for any unforeseen reasons, the ID will be refunded **by way of cheque without any interest**.

- e. **Any part payments made towards ID and failed to pay the balance sale price within the prescribed time, both EMD and whatever amount of ID paid is liable for forfeiture.**

10. CANCELLATION/SURRENDER/WITH DRAWAL AND REFUNDS

- a. **All the payments by the applicant shall be made within the stipulated time. For non-payment of the sale price within the stipulated time, the confirmation will be cancelled without any intimation of whatsoever nature.**
- b. For the purpose of prompt accounting, the successful bidder/s may intimate the payment particulars as and when made as per time schedule.
- c. **The confirmation is also liable for cancellation for violation of any other terms and conditions as contained herein or as may be communicated from time to time.**
- d. **In case of cancellation, for whatsoever reason, the ID and 1% auction expenses will be forfeited.**
- e. **Withdrawal from auction or surrender by the applicant amounts to cancellation for the purpose of refund of the amount paid by the applicant.**
- f. In all cases of authorized refunds, **the applicant shall submit advance stamped receipt to APHB and seek refund either in person or by post giving specific address and such refund will be made through an A/c Payee cheque. APHB will not be responsible for loss or misplacement of the cheque sent by post or for its mis-utilization.**

11. POSSESSION AND CONVEYANCE

- a. **In case of plots the area of plot is subject to variation. In case the actual area is less, the excess payment made by the purchaser, if any, will be refunded and no interest on such excess payment is payable by APHB. In case the actual area is more, the cost of excess area will be calculated at the bid rate/tender rate and interest will be levied @12% p.a. from the date of confirmation to the date of payment.**
- b. **Possession of the house/flat/plot will be handed over on payment of the full sale price and any other dues as per the terms and conditions.**
- c. The allottee/authorized representative **shall take over the Physical Possession on or before the date as may be prescribed in the Final confirmation Letter, failing which penalty @ Rs.5,000/- in case of house/flat and Rs. 1000/- in case of plot shall be levied per month till the date of taking over of the physical possession.**
- d. Final confirmation letter will be issued after payment of full sale price & any other dues including cost of excess area, if any.
- e. Conveyance of the houses/flats/plots through a registered Sale Deed will be made **on the names of applicants only at the cost and expenses of the purchaser after payment of the full sale price and any other dues and after taken over the possession of houses/flats/plots.** Registration should be completed within the stipulated time as prescribed in the Final Confirmation Letter failing which a penalty of **Rs.5,000/-** per month in case of house/flat and Rs.1000/- in case of plot shall be levied till the date of submission of documents for registration. With respect to NRI allottees, the original allottees shall furnish the GPA, authorizing agent / representative for execution of sale deed duly notarized in their countries and sign in the prescribed form (Special Power of Attorney) by the registration authorities and to directly forward to APHB.

12. NON-RESIDENT INDIANS (NRIs)

- a. For all correspondence, the NRI applicant has to nominate a local representative or banker with Telephone No. and correct address.
- b. All payments shall be in Indian Currency only.
- c. APHB will issue NOC for obtaining loans from the banks subject to sanction by the respective banks and forward the Registered Sale Deed directly to the bank / financial agency. Processing fee will be collected as applicable.

13. GENERAL

- a. The Site Plans are displayed in the Division Office of the APHB at **Abbas Nagar, Kurnool.**
- b. The confirmation shall be subject to cancellation for violation of any of the terms and conditions or stipulations or instructions.
- c. All rates, taxes, charges, fees, assessment and other levies, arrears of property tax, VLT etc., of whatsoever nature shall be paid by the purchaser to the concerned authority/body.
- d. The Andhra Pradesh Housing Board will not take any responsibility for delay in release of connections by departments like Municipality, Electricity Department, Telephone Department etc.,
- e. **APHB reserves the right to defer, cancel, alter, amend or modify the Notification/Advertisement calling for the applications for Auction.**
- f. The nomination given in the application is valid till the house/flat/plot is registered in favour of the applicant.
- g. The proxy / or authorized person nominated is valid till the registration of house/flat/plot for correspondence. However, if there is any objection in writing from the purchaser the proxy / authorized person does not have any right to make further correspondence on behalf of the purchaser.
- i. All the correspondence will be made to the address given in the application form. It shall be the responsibility of the purchaser to inform any change in the address obtaining acknowledgement from APHB.

14. SPECIAL CONDITIONS:

1. All permissions will be considered by the respective authorities only as per the rules / regulations, norms as applicable and any changes made from time to time by the Government.
2. In all matters of doubts or disputes or in respect of any matter not provided for in these terms and conditions, the decision of the Vice-Chairman and Housing Commissioner, APHB shall be final and binding.
3. The houses/flats/plots put for auction is on "as is where is condition". The applicants shall inspect the houses/flats/plots and satisfy themselves of the condition and location of the houses/flats/plots before participating in the auction.

4. Processing fee for auctioning plots as per conditions approved in the 538 (Ordinary) Board Meeting held on 02-02-2018.

Sl. No.	Description of request / Section activities	Processing Fee
1	Deletion of one of the highest bidder (Jointly) at the time of Registration	Municipalities Rs.10,000/- Urban Rs.20,000/-
2	Inclusion of Family Members of the highest bidder	Rs.5,000/- for each member
3	N.O.C for obtaining Loans from the Banks	1% of the bid amount maximum of Rs.30,000/- for Urban and for Rural Rs.15,000/-

ANDHRA PRADESH HOUSING BOARD

_____ Division.

Application No. _____

**APPLICATION FORM FOR ALLOTMENT OF HOUSE/FLAT
PLOT BY SALE ON AUCTION-CUM-TENDER BASIS
EMD PAYMENT**

Note:

1. Affix and attest first applicant photo here.
2. Write the name and sign on the reverse of second photo and attach on the left side of the application.

D.D/B.C No. _____

Date _____

Bank _____

Amount Rs. _____

**1. NAME IN FULL WITH SURNAME
(BLOCK LETTERS)**

2. FATHERS/HUSBAND'S

3. AGE

4. SIGNATURE

1st APPLICANT

2nd APPLICANT

3rd APPLICANT

4th APPLICANT

5th APPLICANT

**5. NAME OF THE BANK WITH A/c No.
AND BRANCH OF THE APPLICANT:**

**6. PAN : (PERMANENT ACCOUNT NO. OF
INCOME TAX OF THE APPLICANT)**

1st APPLICANT

1st APPLICANT

2nd APPLICANT

2nd APPLICANT

3rd APPLICANT

3rd APPLICANT

4th APPLICANT

4th APPLICANT

5th APPLICANT

5th APPLICANT

7. ADDRESS FOR CORRESPONDENCE (FIRST APPLICANT ONLY)

8. TEL.Nos.(1st Applicant)

Off: 1. _____
2. _____

Res: 1. _____
2. _____

Cell: 1. _____
2. _____

9. NOMINEE'S NAME

AGE **NAME OF BANK (For NRI'S and INSTITUTIONS)**

1st APPLICANT

2nd APPLICANT

**NAME OF AUTHORISED PERSON
(FOR INSTITUTIONS)**

3rd APPLICANT

4th APPLICANT

**SIGNATURE OF AUTHORISED PERSON FOR
INSTITUTIONS**

5th APPLICANT

NAME OF THE LOCAL PERSON/BANK FOR CORRESPONDENCE (For NRI'S) WITH ADDRESS

PLACE:

DATE:

SIGNATURE OF 1st APPLICANT.

DECLARATION-CUM-UNDERTAKING

I / We, the applicant/s for allotment of Houses/Flats/Plots through auction-cum-tender process have read all the terms and conditions and other instructions.

I / We, declare that the particulars given above are true and correct to the best of my / our knowledge and information. I / We, also hereby undertake to abide by the terms and conditions of allotment.

We hereby declare and undertake that all actions of the first applicant are binding upon us and all communications may be sent to the first applicant, and APHB shall not be a party for any dispute amongst us.

In case the above particulars are found to be false and / or incorrect or if we fail to abide by the declaration-cum-undertaking, I/we will abide by the action that will be taken by APHB including cancellation of allotment.

Date:

Signature:

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....

INSTRUCTIONS:-

- 1. In case of joint applicants, all shall sign the application form and declaration form and declaration-cum-undertaking.
- 2. In case of Institutions, only the authorized signatory under their rules / bylaws shall sign.
- 3. In case of Institutions, all correspondence will be made to the address given in the application. The actions of authorised person are limited to participation in the auction and completion of formalities and payment of ID on the day of auction.
- 4. Institutions shall enclose necessary latest documentary proof including latest audited Annual Report, Registration Certificate, Partnership Deed, if any.

FOR OFFICE USE:

Application is in order and may be admitted.

Application is defective / incomplete and may be rejected for the following reasons.

- 1.
- 2.

AUTHORISED OFFICER.

Application No. _____

ANDHRA PRADESH HOUSING BOARD
_____ Division.

AUTHORISATION FORM

I / We, _____ S/o, D/o / W/o _____
_____ have applied for allotment
of Houses/Flats/Plots by way of sale on auction-cum-sealed tender basis.

I / We hereby authorize Sri / Smt. _____
S/o, D/o, W/o _____ to participate in
the auction and bid, on my / our behalf. I / We hereby undertake to abide by the bidding
made by the said authorised representative and to adhere to the terms and conditions of
auction.

Signature of the Applicant / s

Signature of Authorised person &

Name of the Applicant

Date

Name _____

Address _____

Application No.

(SEAL OF INSTITUTION IF APPLICABLE)

ATTESTED

Signature of Applicant
[With Seal of Institution]

ANDHRA PRADESH HOUSING BOARD
_____ Division.

Application No.

TENDER FORM FOR ALLOTMENT OF HOUSE/FLAT/PLOT.

1. Name of the Applicant / s

2. Application No.

Token No.

3. No. of House/Flat/Plot to be Tendered

4. a) Rate for house/flat no. _____ at _____

Rs. _____ per unit. {Rupees _____
_____.

b). Rate per Sq.yard for plot no _____ at _____.

Rs. _____ per Sq.Yd. Rupees _____
_____.

Signature of the Applicant.

NOTE: This Tender Form in original should be enclosed in the envelope & superscribed as “Tender for the APHB Auction for house/flat/plot no. _____ at _____ closed and sealed and then attached to the Application Form with EMD, and the whole set should be enclosed in the envelope super scribed “Application for the APHB Auction” and submitted to the APHB on the date of auction. APHB will not be responsible for the contents of any unenclosed or unsealed envelope.

Signature of Authorised Officer